

# COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

Coatesville Area Senior High School Auditorium

April 9, 2019

(Immediately Following Committee Meetings)

## OPENING ACTIVITIES

### 1. CALL TO ORDER AT 9:15 P.M.

### 2. PURPOSE OF MEETING

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

### 3. READING OF MISSION STATEMENT

*The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

### 4. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

### 5. ROLL CALL

#### Board of School Directors

Robert J. Fisher, President - <i>present</i>	(Education Committee)
Thomas N. Keech, Vice President - <i>present</i>	(Finance Committee)
Henry J. Assetto - <i>present</i>	(Education Committee)
Tyrone Carter - <i>present</i>	(Operations Committee)
James Hills - <i>present</i>	(Finance Committee)
Robert T. Marshall, Jr. – <i>present</i>	(Education & Policy Committees)
Brandon J. Rhone – <i>present via Teleconference</i>	(Operations & Policy Committees)
Thomas Siedenbuehl - <i>present</i>	(Policy Committee)
Ann M. Wuertz - <i>present</i>	(Finance & Operations Committees)

#### Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*  
Karen Hall, Director of Human Resources and School Board Secretary - *present*  
Lisa Hauswirth, Director of Special Education - *present*  
Jason Palaia, Director of Elementary and Secondary Education - *present*  
Rita Perez, Director of Pupil Services - *present*

#### Solicitor

Michael I. Levin, Esquire – *not present*

### 6. MOMENT OF SILENCE AND SALUTE TO THE FLAG

## **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

*Deletion:*

3. B. **Field Trip Request – Spanish II-V Honors Class - Costa Rica**

Recommended Motion: That the Board of School Directors remove the Spanish II-V Honors Class field trip request to Costa Rica from this Agenda.

Motion: Rob Fisher

Second: Tyrone Carter

Vote: 9-0-0

## **PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

## **MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Robert Fisher, Board President*)

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

*Items to be removed from Consent Agenda:*

2. D. Hillendale Associates - Life and Disability Insurance

Motion: Ann Wuertz

Second: Tom Keech

Vote: 9-0-0

2. **FINANCE COMMITTEE** (*Thomas Keech, Chair*)

A. **Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed financial statements/bills payable list, as presented. ([Enclosure](#))

B. **Taylor Rental BBQ Grill Contract**

**RECOMMENDED MOTION:** That the Board of School Directors approve the contract to rent a BBQ grill from Taylor Rental for the 5<sup>th</sup> grade transition/field day at the campus. ([Enclosure](#))

C. **Dyndes, Inc. Contract – C.A.S.H.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the contract with Dyndes, in the amount of \$3,325, for a sound system to use during the musical. ([Enclosure](#))

**D. Hillendale Associates - Life and Disability Insurance**

**RECOMMENDED MOTION:** That the Board of School Directors approve Hillendale Associates as the provider for Life and Disability Insurance.

Motion: Robert Marshall

Second: James Hills

Vote: 8-0-1  
Abstained: Rhone

**E. Reading Writing Project Network, LLC – Summer 2019**

**RECOMMENDED MOTION:** That the Board of School Directors approve the contract with the Reading Writing Project Network, LLC to provide the Homegrown Summer Writing Institute for grades K-8, as presented. Services will be paid for with Title II professional development funds. ([Enclosure](#))

**F. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Irwin, Timothy, Physical Education Teacher for Scott Middle School. Letter Dated: 3/20/2019. Reason: Retirement. Effective: 6/7/2019.

b. CATSS

- 1) Beam, Joann, 5.75 Hour Special Education One-on-One Aide for East Fallowfield Elementary School. Letter Dated: 4/1/2019. Reason: Retirement. Effective: 6/6/2019.

c. NON-CERT

- 1) Jones, Paula, Cafeteria Cook Manager for North Brandywine Middle School. Letter Dated: 3/25/2019. Reason: Retirement. Effective: 6/10/2019.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Bernardo, Jaclyn, Co-Student Council Advisor for East Fallowfield Elementary School. Posted: 9/13/2018. Salary: \$435 (prorated). Effective: 2018—2019 School Year. SP4: Staff.
- 2) Brown, Amy, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2018—2019 School Year. SP4: Staff.

- 3) Gilfillan, Linda, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 4) Hunt, Leon, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 5) Knecht, Melissa, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2018—2019 School Year. SP4: Staff.
- 6) Konchel, Lisa, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 4/9/2019. SP4: Staff.
- 7) Konchel, Lisa, Garden Club Advisor for East Fallowfield Elementary School. Posted: 9/13/2018. Salary: \$435 (prorated). Effective: 2018—2019 School Year. SP4: Staff.
- 8) McMillan, Imani, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2018—2019 School Year. SP4: Staff.
- 9) Miller, Patricia, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 4/9/2019. SP4: Staff.
- 10) Shechtman, Alize, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

b. FEDERATION

- 1) Kerns, Stacy, 3 Hour Food Service General Utility Worker for Reeceville Elementary School. Posted: 1/22/2019. Salary: \$13.66/hour (\$14.66 after 520-hour probation period). Effective: 4/8/2019. SP4: Approved. Pending 168 Forms.

**3. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Demos, John, Teacher for the Coatesville Area Senior High School. Effective: 12/18/2019—Intermittent.
- 2) Drelick, Jesse, Teacher for the Coatesville Area Intermediate High School. Effective: 3/19/2019—4/12/2019.
- 3) Guy, Donna, Teacher for Reeceville Elementary School. Effective: 3/29/2019—5/3/2019.
- 4) Schwarz, Susan, Teacher for Reeceville Elementary School. Effective: 1/30/2019—4/12/2019.

- b. CATSS
    - 1) Heckert, Kathie, Payroll Secretary for the Coatesville Area School District. Effective: 12/14/2018—TBD.
  - c. FEDERATION
    - 1) House, Duane, Custodian for the Coatesville Area Senior High School. Effective: 3/7/2019—3/29/2019.
  - 4. **Leave(s) of Absence—Unpaid Personal**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the following Unpaid Personal Leave(s) of Absence as indicated:
    - a. CATA
      - 1) Nelson, Luke, Teacher for the Coatesville Area Senior High School. Effective: 5/6/2019.
  - 5. **Tenure**  
**RECOMMENDED MOTION:** That the Board of School Directors approve tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code:
    - 1) Taylor Burgess, Effective: 3/11/2019
    - 2) Tyree Thompson, Effective: 3/16/2019
3. **EDUCATION COMMITTEE** (*Robert Fisher, Chair*)
- A. **AFJROTC Memorandum of Agreement to Operate Unit**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the AFJROTC Memorandum of Agreement to Establish and Operate Unit, as presented. ([Enclosure](#))
  - B. **Out-of-State Field Trip Request – South Brandywine Middle School**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the field trip request for South Brandywine Middle School, as presented. ([Confidential Enclosure](#))
  - C. **Overnight & Out-of-State Field Trip Request – Color Guard Competition**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the overnight out-of-state field trip request, as presented. ([Confidential Enclosure](#))
  - D. **Confidential Release and Settlement Agreement - Student 10007216**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Release and Settlement Agreement for student 10007216, as presented. ([Confidential Enclosure](#))

**4. OPERATIONS COMMITTEE** (Ann Wuertz, Chair)

- A. Request to Waive Fees–Caln Athletic Association–Little League Volunteer Practice–NBMS**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$550 for use of the athletic field(s) at North Brandywine Middle School from April 10<sup>th</sup> through June 30, 2019. The organization is willing to pay custodial fees in the amount of \$528. ([Enclosure](#))
- B. Request to Waive Fees – ChesMont League Track & Field Championships – C.A.S.H.S.**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$2,950 for use of the athletic field(s) on Wednesday, May 8, 2019. The organization is willing to pay custodial fees in the amount of \$297 for this event. ([Enclosure](#))
- C. Request to Waive Fees – Coatesville Youth Lacrosse – North Brandywine Middle School**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$550 for use of the athletic field(s) at North Brandywine Middle School from April 10<sup>th</sup> through June 4, 2019. The organization is willing to pay custodial fees in the amount of \$528. ([Enclosure](#))

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- Donna Urban

**INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 9:26 p.m. on a motion by Tom Siedenbuehl and seconded by Henry Assetto.

Respectfully submitted,

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Karen M. Hall, School Board Secretary

*Anyone wishing to view the video of this meeting may do so by visiting our website.*